

境外學生申請入學辦法

Overseas Admission Application

- 一. 凡年滿 18 歲以上適用於來台免簽證國家之海內外外籍人士，皆可申請。

Overseas/domestic foreigners whom are 18 year-old and up, nationalities of countries that eligible for the visa exemption program to Taiwan can apply for the course.

二. 申請方法

Procedures:

1. 需華語簽證者(預計學習期間超過 3 個月者)。

Applicants who need student visa (Students whom intend to study Chinese for longer than three months).

- (1) 繳交申請文件:

Application shall supply the following documents:

- A. 申請表乙份。

Application Form.

- B. 護照影本乙份。

Passport Copy.

- C. 財力證明。

Financial statement.

- D. 讀書計畫乙份。

Study Plan.

- (2) 資料審核合格後，將寄發繳費資訊。

The information of tuition payment will be e-mailed to the applicant after the application is approved.

- (3) 繳交新生報名費及學費訂金。

Pay the registration fee and tuition deposit.

- (4) 收到繳費證明後，將寄發入學許可。

Admission information will be mailed to the applicant after the tuition fee is received. (see attachment D of application form)

- (5) 憑入學通知書至駐外單位辦理簽證 (請見申請書附件一)。

Apply for visa with the admission letter at a local ROC government representative office. (see attachment of application form)

- (6) 至本中心報到，測驗程度，並依程度分班。

Register in person at TaiSiHua office. Take a proficiency test for class

arrangement.

2. 不需華語簽證者

Applicants who do NOT need student visa.

至本中心諮詢，填寫報名表→決定程度及課程→決定上課時間→計費、繳費、領取書本→上課

Consultation and filling in the registration form → Determine the Chinese language level and course (material and study form) → Fill in the schedule of that semester → Pay tuition and pick up the material → Start the classes

報名時請附上護照或居留證影本一份。

please attach a photocopy of your passport or ARC along with the registration form.

3. 攜帶申請文件親自本中心辦理，如本人不克前來可委由他人代辦或 Email、郵寄申請表辦理。

You may apply in person at school, or submit all required documents by email or post.

Email : ch.tc@tli.com.tw , Attn : Vicky Lee

Post : Taipei Language Institute Taiwan Limited Private Tai Si Hua
Chinese/Foreign Language Short-Term Busiban
4F-3, No.489 Taiwan Boulevard, sec. 2, West District, Taichung
city 403, Taiwan R.O.C.

Note:

1. A tuition deposit of US\$300 for applicants overseas or NT\$9,000 for those in Taiwan is required to complete your application and reserve your classes. It will be applied towards your first term's tuition.

The deposit (tuition) could be paid by bank transfer as follows:

- For international wire(US Dollars)

Bank Name : Mega International Commercial Bank Co., LTD.
East Taipei Branch

Account No : 226-09-70676-1

Swift Code : ICBCTWTP226

Account Title : Taipei Language Institute Taiwan Limited

- For domestic wire(NT Dollars)

Bank Name : Mega International Commercial Bank Co., LTD.
East Taipei Branch

Account No : 226-09-70676-1

Swift Code : ICBCTWTP226

Account Title : Taipei Language Institute Taiwan Limited

2. Tuition and fees should be paid in full before the beginning of the semester or 2 weeks after the semester begins. New students are required to pay deposits before the class starts..
3. Tuition does not include textbooks, workbooks, cassette tapes, audio CDs or any other study material.
4. Please report to school at least 7 working days before your first class.
5. Except in the case where the applicant cannot obtain a visa, tuition deposits are non-refundable.
6. A Certificate of Study and Official Transcript is given to all full-time students upon completion of their study program. The Certificate of Study is an official document stating the start and end dates of the student's study program, and which is available for full-time students studying more than 15 hours per week if they require documentation to extend their visitor visas.

境外學生申請簽證流程

Applying For A visitor Visa

Foreigners who come to Taiwan to study Chinese must submit the documents and pay the visa fee at the nearest **ROC embassy, consulate or representative agency** to apply for a **Visitor Visa for Studying Chinese Purpose**.

According to the policy of Ministry of Education of ROC, TaiSiHua **can only enrolls students who are national of countries that eligible for the visa exemption program to ROC.**

(Please refer to Bureau of Consular Affairs, Ministry of Foreign Affairs website : <http://www.boca.gov.tw> Home → Visa → Visa-Exempt Entry and Landing Visas → Visa-Exempt Entry.)

Procedures for applying for a visitor visa for studying Chinese purpose

VISITOR VISA FOR STUDYING CHINESE PURPOSE	
Requirements	Description
1.A certificate of admission of TaiSiHua Language Institute.	Students must take at least 15 hours of classes per week, from Monday to Friday.
2.Plan for studying Chinese (original & photocopy)	Describe the motive and plan for studying Chinese
3.Proof of financial support (original & photocopy)	A proof of banking account balance or foreign remittance showing the amount of at least US\$5,500/NT\$ 150,000.
4.Passport (original & photocopy)	Valid for 6 months with blank pages
5.Completed & signed application form. Two passport-size photos in color within 6 months	Please access the website: https://visawebapp.boca.gov.tw/ to fill out application form online and print it out. Photos with a white color background

6. Other requested documents for certain individual cases.	Please consult the nearest office of Taiwan Foreign Affairs, consulate or representative agency
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Application Procedure

Foreigners who come to Taiwan to study Chinese must submit the documents and pay the visa fee at the nearest **ROC embassy, consulate or representative agency** to apply for a visitor visa.

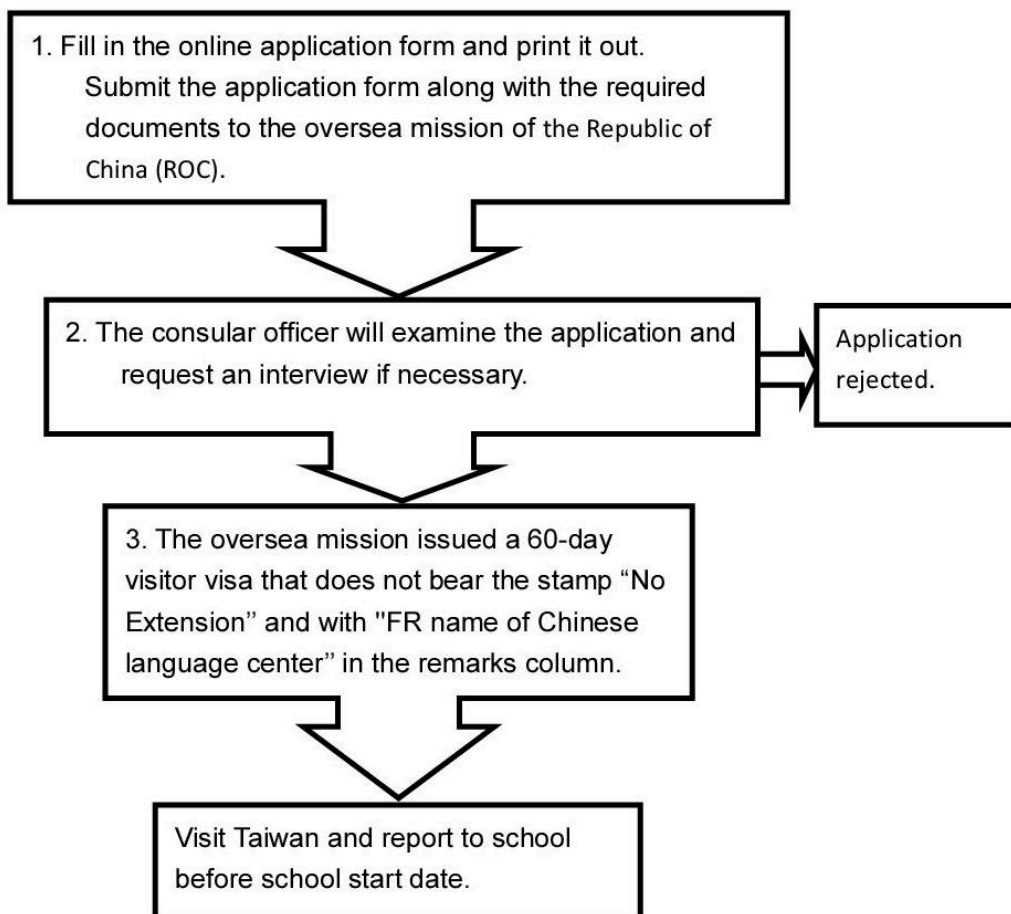
Notices :

1. Visas are issued as stipulated by Article 12 of the Statute Governing Issuance of ROC Visas for Foreign Passports. As a sovereign nation, the ROC has the right to refuse applications for visas without providing any explanation for such decisions; visa application fee is not refundable.
2. Foreign passport holders who had ever engaged in the jobs specified in items 8 to 10, paragraph 1, article 46 of Employment Services Act or who come from the " designated countries " (please refer to **Procedures for Nationals of the Designated Countries Applying for Visitor Visas to the Republic of China (R.O.C.)**) are not eligible for visitor visas for studying Chinese purpose.
3. Those who enter Taiwan under the visa-exemption program, with a landing visa or a visitor visa for other purposes than "studying Chinese" and those who have already resided in Taiwan for other purposes are **not eligible** for converting to a visa for the purpose of "studying Chinese" in Taiwan.
4. The original will be returned after processing. Those who cannot update documents within 2 weeks of being informed to do so will not have their visas issued and will not be returned their application fee.
5. Please refer to <http://www.boca.gov.tw/> → Visa → visa fees for the information of application fees.
6. A certificate of admission issued by accredited language center does not guarantee visa issuance.
7. **Foreigners coming to Taiwan as students with intention of learning Chinese Language are not allowed to work.**
8. Be sure that you understand the rules and regulations regarding visas before you leave your country. For further details, contact the nearest Taiwan embassy, consulate or representative agency, or log on the following

Bureau of Consular Affairs, Ministry of Foreign Affairs, ROC (Taiwan)

website: <http://www.mofa.gov.tw>

Flow Chart of Visitor Visa Application



- Students who have to re-enter Taiwan during the term of study may apply for a multiple entry visa. For those who hold a single-entry visa and would like to leave Taiwan during the period of study, please apply for a Certificate of Enrollment at TaiSiHua before leaving Taiwan, and be sure to apply for a new visa before entering Taiwan.

Visa Types:

1. Sixty days extendible: Visas bear no such remark as "no extension" may be extended twice for a maximum stay of up to 180 days. Please see the p.7 for visa extensions.
2. Non-extendible: Visas bear such remark as "no extension" may not apply for extension, unless his (her) request for changing to an extendable visa is approved by the Bureau of Consular Affairs.

3. Landing visa or visa-exemption: For those who entered Taiwan with a landing visa or visa –exemption cannot apply for an extension.

Non-extendible or when no further extensions will be granted, the holder must leave Taiwan for a short time. Student should pay close attention to the date stamped by customs upon entry into Taiwan.

境外學生申請延簽流程

Procedures for visa extensions

Students shall apply for a visa extension within 15days before the expiry date of their visitor visa in the local National Immigration Agency service center. The visa can be extended twice for a maximum stay of up to 180 days. Be sure to make a copy of your certificate of enrollment for the National Immigration Agency to keep.

Note that late applications for extending a visa are not acceptable. The applicant may have to pay a fine and take a trip off Taiwan to apply for the new visa.

Students who are absent for more than a quarter of total course hours are not allowed to extend visa.

You can also consult National Immigration Agency First Taichung City Service Center:

1F., No.22, Wenxin S. 3rd Rd., Nantun Dist., Taichung City, Taiwan (R.O.C.)

Tel: (04)22549981

Website: <http://www.immigration.gov.tw>

Requirements:

1. The applicant who holds at least 60-day visitor visa remarked "FR" and without a stamp of no-extension.
2. The applicant shall apply for extension within 15days before the expiry date of their visitor visa (60 days from the next day of arrival).

Required documents:

1. An application form of visa extension.
2. Original and photocopied passport (the original will be returned after verification)
3. An enrollment of Private Tai Si Hua Chinese/Foreign Language Short-Term Busiban.
4. An attendance record (The first time extension does not need to submit.)

Application method:

Can be done in person or applicant may authorize another person to represent them.

(In the case of authorizing a representative, applicant should fill out an authorized statement on the application form or attach a letter of authorization.)

Notices:

1. Foreigners who authorize an agent shall submit an authorization statement on the application form or attach an authorization letter.
2. The period of stay is calculated from the following day after entry.
3. Each extension must not exceed the originally permitted time on the visa. The cumulative length of stay must not exceed 180 days.
4. Those who expect the cumulative length of stay to exceed 180 days in case of force majeure or other major events should apply for an extension in advance at the local service center of the National Immigration Agency.

Admissions for students residing in the country

Foreigners who entered the country by themselves are not eligible for the aforementioned regulations.

